



## NEW LOCATION!

BLUESTEM CENTER FOR THE ARTS  
801 50th Ave South  
Moorhead, 56560

Saturday, August 12  
11:00 am - 4:00 pm.

## FREQUENTLY ASKED QUESTIONS

### Q: WHAT ARE SET UP AND TEAR DOWN TIMES?

A: Vendors are allowed to begin setting up at 9:45 am. We ask that you refrain from tearing down your booth space until the end of the event at 4 pm.

### Q: WHEN WILL WE SEE THE MAP?

A: We will be putting together the map and sending it out the week before the event. Please look for that email.

### Q: CAN I SWAP LOCATIONS OR MOVE MY TABLE TO A DIFFERENT AREA?

A: Vendor locations have been determined based on how you categorized your organization during registration. This cannot be changed. Attendees have been provided with a map that notes these areas and what booths will be located within them. If you are a single booth, you can claim your booth space the day of. If you are a double or triple booth, we have placed you in order to ensure that your booth spaces are connected. However if you need an accommodation or have a same-day concern, please look for a volunteer or FM Pride staff member to assist you.

### Q: WHERE SHOULD I PARK FOR THE EVENT?

A: Vendors are welcome to park in either of the two paved lots at the entrance to Bluestem Center for the Arts. There will be over flow parking in the grassy lots if necessary.

### Q: CAN I DRIVE ON THE LAWN?

A: For the safety of our attendees and other vendors, we ask that you not drive to your booth space. However, if you have mobility concerns or need special accommodation, please speak to the Pride in the Park coordinator PRIOR to the event. No same day accommodations will be made. The venue does not permit driving on the lawn.

### Q: WHERE WILL BATHROOM FACILITIES BE LOCATED?

A: We will have multiple porta-potties available to vendors and attendees. The buildings will not be open during our event.

#### **Q: AM I ALLOWED TO SELL PRODUCTS/MERCHANDISE/FOOD ITEMS AT MY BOOTH?**

A: Yes! We welcome all types of vendors at Pride in the Park. New this year, you will NOT be required to pay a fee for selling at the event, however you DO need to make sure you pay Minnesota sales tax. You can find the appropriate information here: <https://www.revenue.state.mn.us/sales-and-use-tax>. Please note that Bluestem Center for the Arts has an exclusive contract with Coca Cola and no other soda or water can be sold at the venue. If you are looking to sell soda or water, please reach out to the Park coordinator and they will connect you to the venue. All soda and water products must be purchased through Bluestem.

#### **Q: IS THERE POWER IN THE PARK TO BE USED IF NEEDED AT OUR BOOTH?**

A: Unfortunately not. If you need any sort of power at your booth, you will need to provide your own generator.

#### **Q: CAN I BRING A TENT? WHAT SIZE?**

A: Your booth space will be 8x8 ft and you can bring a tent that will fit within that space. Pride in the Park will provide one (1) 6 ft table per booth space.

#### **Q: CAN I USE GROUND STAKES?**

A: No, unfortunately there are important power lines that run underneath the lawn to the amphitheater. The space where we are setting up has not been located, and for your safety, you are not allowed to stake anything in the ground.

#### **Q: HOW CAN I UPDATE, CHANGE, OR CANCEL MY REGISTRATION?**

A: Email us and we'd be happy to see how we can accommodate your request – [prideinthepark@fmpride.com](mailto:prideinthepark@fmpride.com)

#### **Q: DO I NEED TO CHECK IN WITH SOMEONE PRIOR TO SET UP?**

A: You are not required to check in. However, if you have any questions or concerns, you can look for a staff member wearing your zone's colors. A volunteer or organizer will visit your space during the event.

#### **Q: WHERE DO I GO IF I HAVE QUESTIONS BEFORE OR DURING THE EVENT?**

A: The FM Pride Information Booth will be the first table at the entrance to the park. Our volunteers or an event organizer will be there to assist you.

#### **Q: WHAT AM I RESPONSIBLE FOR AT THE END OF THE EVENT?**

A: When you are packed up, please collapse your table and place it along the path for easy pick up. Also make sure that your area is clear of any trash during your tear down process, and take it to a garbage receptacle on site.

#### **Q: HOW CAN I FIND OUT ABOUT OTHER FM PRIDE EVENTS?**

A: Visit our website [fmpride.com](http://fmpride.com) or find us on Facebook or Instagram for details!

**WE ARE SO EXCITED TO WELCOME YOU AND YOUR ORGANIZATION TO PRIDE IN THE PARK!**